



STATE OF HAWAII
DEPARTMENT OF HEALTH
FAMILY HEALTH SERVICES DIVISION
MATERNAL AND CHILD HEALTH BRANCH
741-A SUNSET AVENUE
HONOLULU, HAWAII 96816

October 20, 2004

To: Healthy Start Applicants

From: Mark Yabui, Contract Specialist
Healthy Start Program

Subject: **Addendum 1 to RFP Number HTH 550-1**

The following statement shall be replaced in Section 2, page 2-2, Item. I. E. Probable funding amounts, source, and period of availability.

Deleted Statement

Contract terms:

State funds \$1,967,113

Replacement

State funds \$1,967,133

Tobacco Settlement funds \$0

Special funds \$ 0

Funding reflects an annual amount per fiscal year.

The following statement shall be inserted as the new number 1, in Section 2, page 2-4, Item. I. L. Service Activities. The previous number 1 shall become number 2 and the previous number 2 shall become number 3...and so forth.

1. Standardized method for screening and assessment of all eligible families utilizing the Kempe Family Stress List.

The following statement shall be inserted in Section 2, page 2-5, Item 1. M. 1. Personnel. Statement shall follow after “All Healthy Start staff (FAWs and CS) receives...”

Inserted Statement

Clinical Supervisor shall supervise up to five (5) full-time staff.

The following statement shall be deleted in Section 2, page 2-6, Item 1. M. 3. Quality assurance and evaluation specifications

Hawaii Healthy Start Standards

The following statement shall be replaced in Section 3, page 3-4, Service Delivery.

Delete Statement

5. Applicants will describe a specific training protocol and documentation system for ensure that family assessment workers are continuously improving skills on interviewing and family priorities in accepting home visiting services.

Replacement

5. Applicants will describe a specific training protocol and documentation system for ensuring that family assessment workers are continuously improving skills on interviewing and identifying family priorities in accepting home visiting services.

The following statements shall be deleted in Section 3, page 3-4, Service Delivery.

13. Specific plan for providing community education to enhance awareness of child maltreatment dynamics and intervention strategies.
14. The case management system to ensure coordinated utilization of community resources.

The following statements shall be deleted in Section 3, page 3-4, Service Delivery A. Management Requirements.

Delete Statement

Applicants shall identify their baseline for the Healthy Start performance measures. Given available resources and other external factors, the applicant shall formulate both reasonable and achievable performance objectives, and the approach to be taken in meeting those objectives for the multi-year contract period. Please refer to Table A (Performance Measures) which should be completed and attached to the Application Proposal. These tables may be found in Section 5, Attachment E of this RFP.

A description of plans to meet HIPPA standards should be attached.

Replacement

Applicants shall complete Table A (Performance Measures). These tables may be found in Section 5, Attachment E of this RFP. All areas (Column A, B, C, and D) and pages must be completed. Column D shall also include specific strategies to improve as part of the previously described system for continuous quality improvement (use of data, quality control, quality assurance, corrective action plans, quality improvement plans) to ensure achievement of contracted performances objectives. Specific strategies shall go beyond stated model components, standards and guidelines. Specific strategies must include a timeline for improvement and responsible persons. Table A (Performance Measures) shall be attached to the POS Application Proposal.